

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: December 11, 2014

TIME: 11:00 A.M.

PLACE: Spencer's Restaurant, 701 Baristo Road, Palm Springs, California

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 11:10 A.M.

Motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to approve Trustee Pepper's absence.
Motion carried, vote 4-0.

2. **ROLL CALL**

Present: Jan Pye, Chair
George Stettler, Treasurer
John Lea, Secretary
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Green, de Bortnowsky & Quintanilla

Not Present: Lenny Pepper, Vice Chair

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Stettler, seconded by Trustee Lea to approve the Agenda as presented. Motion carried, vote 4-0 Alcumbrac, Lea, Pye and Stettler.

5. **CONSENT CALENDAR** Motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 4-0 Alcumbrac, Lea, Pye and Stettler.

6. **ADMINISTRATIVE CALENDAR** a. **Consideration of Retaining an Appraiser to Appraise the PSCD East 40 Acre Property Leased by Da Vall Center, LLC** Following a discussion motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to approve retaining an appraiser to appraise the District's 40 acre property. Attorney Quintanilla will prepare a "Request for Quotes" and provide District Manager Jurasky with a list of local qualified appraisers. District Manager will mail the request for quotes to all the local appraisers listed. Motion carried, vote 4-0 Alcumbrac, Lea, Pye and Stettler.

11:31 A.M. Returned to discussion of item 6a: Following a discussion regarding the appraisal from Da Vall Center, LLC the Board agreed that another appraisal would be prudent and in the District's best interest. No further action was taken.

b. **District Investments General Overview & Update – Neal Wilson, Vice President Investments Union Banc**
Neal Wilson presented the Board with District investment reports/graphs for the month of November and reviewed the information with the Board. Mr. Wilson stated that he will prepare a year-end report for the January 2015 board meeting. Following a discussion the Board accepted the reports as presented.

Trustee Pepper arrived at 11:20 A.M

c. **Review for Discussion and Possible Approval Canopy at Veterans Chapel – Proposal USA Shade & Fabric Structures** Trustees Alcumbrac and Stettler reported on their review of the other websites that District Manager Jurasky had provided to them. They both agreed that none of the canopies met with their approval. Following a discussion District Manager Jurasky directed to seek an architectural rendering of a possible canopy that takes into consideration DMP current building designs. This item will be placed on a future agenda.

d. Review for Discussion and Possible Approval Da Vall Entry Redesign & Signage District Manager Jurasky presented three different design options for the Da Vall entry to the Board. Following a review of the designs and a discussion the Board selected a design and directed District Manager Jurasky to obtain construction costs. Motion carried, vote 5-0. Motion carried, vote 4-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

7. **LEGISLATIVE** – None

8. **BOARD DEVELOPMENT** – None

9. **PUBLIC HEARING CALENDAR** – None

10. **REPORTS** a. **Trustee Report** – Trustee Lea informed the Board that he would be in Colorado for the Christmas holiday. He also invited the Board to drive by his home to view his Christmas light decorations.

b. **Manager Report** – District Manager Jurasky reported that 12 Golden Barrel cactus were stolen from the exterior entry on Da Vall, and that she had to grounds crew remove and relocate the remaining ones to the interior nursery. She stated that she had filed a police report.

She also reported that to clean up the Ramon Road exterior side she is having all the Natal Palm plants removed.

11. **FUTURE AGENDA ITEMS** a. **Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

d. **Discussion for Possible Pet Cemetery** No action taken

12. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None

13. **CLOSED SESSION ANNOUNCEMENTS** – None

14. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 11:46 A.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, January 8, 2015.

DATE: _____

1-8-15



John M. Lea, Secretary